School Field Trip Transportation Checklist

Steve's Bus Service, operated by S&F Transportation LLC | 202-607-7837 | stevesbusservice@aol.com

Before you request transportation

- [ ] School or organization name and main contact
- [ ] Trip date and alternate date
- [ ] Pickup location and desired departure time
- [ ] Destination address and entry time
- [ ] Students, chaperones, and total passenger count
- [ ] Return pickup time and final destination
- [ ] Mobility and accessibility requirements
- [ ] Purchase order, invoice, or other payment preference
- [ ] Additional stops, equipment, or luggage
- [ ] School paperwork and approval deadlines

Notes

This checklist is for planning only. Submitting a request does not reserve a vehicle, confirm a price, or establish eligibility for a route. Request a custom quote: call or text 202-607-7837.

GO ANYWHERE AT ANYTIME · COME TRAVEL WITH US